

Short-Term Mission Trip Application

Vineyard Cincinnati World Missions

This application is for those who would like to participate in a short-term mission trip with Vineyard Cincinnati. Please complete and submit it with a non-refundable \$50 deposit to the Vineyard Cincinnati World Mission Department. A background check for any applicant 18 & over must also be completed by visiting <https://my.vineyardcincinnati.com/background-check>.

Please note: Most trips have limits to the total number of people who can participate and some trips may have spots reserved for those with special skills & experience. It is possible that not all applications will be accepted for a trip.

Trip Location: _____

Trip Leader: _____ Today's Date: _____

Do you plan on applying for multiple trips? Yes No If so, which ones? _____

1. CONTACT INFORMATION

Full Legal Name (as it appears on passport): _____

Home Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone (Daytime): _____ Phone (Evening): _____

2. PERSONAL DATA

Date of Birth: ___/___/____ Gender: Male Female

Marital Status: Single Engaged Married ___/___/____ Divorced ___/___/____

Children: None Yes. Ages: _____

Citizenship: USA Other: _____

Valid passport? Yes, the number is: _____ and it expires on ___/___/____

No, but I applied on: ___/___/____

Occupation: _____

3. HEALTH INFO

Health Insurance: Do you currently have major medical coverage? Yes No

What is your current level of physical & mental health? Poor Fair Good Excellent

List any medical condition(s) for which you are currently under treatment:

List any prescription medications you take and the condition(s) for which they are prescribed:

Are you allergic to any type of medication? No Yes. If yes, please list:

What is your personal/family physician's name and phone?

Doctor: _____

Number: _____

4. EMERGENCY CONTACTS

First Contact: _____

Second Contact: _____

Relationship: _____

Relationship: _____

Phone(Daytime): _____

Phone (Daytime): _____

(Evening): _____

(Evening): _____

Email: _____

Email: _____

5. CHRISTIAN EXPERIENCE & CHURCH INVOLVEMENT

I am a follower of Jesus: Yes No

If yes, how many years have you been a follower of Jesus: _____

I have been attending Vineyard Cincinnati for:

- 0-6 months 6 months to 1 year 1-3 years 3+ years

I do not attend Vineyard Cincinnati, but attend the following church: _____

If you attend another church, please list the person you consider to be your leader there:

Name: _____

Phone: _____

I attend church services/activities:

- more than once per week once per week 2-3 times per month
- once a month less than once a month

I am involved/have been involved with the following ministries:

Are you currently a Shareholder (member) at Vineyard Cincinnati?

Yes No I am in the process of exploring this level of participation.

List any Vineyard Cincinnati staff who can give you a reference.

Please note any spiritual gifts, skills, professional affiliations or experience, and /or ministry experience you feel would contribute to this mission team & ministry:

6. CROSS-CULTURAL EXPERIENCE

Have you ever traveled internationally? Yes No (locations):__ _____

Please describe any previous experience you may have had in working with other cultures (here or abroad)?

Any second languages spoken & degree of fluency:

Please note any previous short-term mission experience you may have had:

7. SENSE OF PURPOSE & CALLING

Why would you like to be a part of this mission team?

Have you sensed the Lord’s guidance & approval regarding participation in this trip? If so, please explain.

8. FINANCES

The estimated cost for the trip is \$ ____ How do you plan to finance this?

Check all that apply:

- I plan to contribute approx. \$ _____ of my own money towards the cost.
- I plan to raise approx. \$ ____ through contributions from friends, family, etc.
- I am praying for a miracle.

In the event you were not able to raise the money needed from third parties, please check one of the following:

- I will still go on the trip (through my own funds).
- I will NOT be able to go on the trip.

9. DISCLOSURE

I hereby certify that, to the best of my knowledge and ability, I have provided truthful and accurate information in response to all of the above questions.

Signature

Date

10. TEAM PARTICIPATION

I understand that, if selected as a participant for this trip, I will be required to attend and participate in any preliminary team gatherings, as decided upon by my team leader.

Signature

Date

11. FINANCIAL MEMO OF UNDERSTANDING: (RETURN WITH APPLICATION)

I understand and agree to the following principles:

- Financial donations made to the Vineyard Cincinnati mission team accounts are not mine—they belong to God and have been given to Vineyard Cincinnati in order to accomplish the mission work of the church.
- If I do not ultimately participate on the mission trip to which I have been accepted, I am responsible for any fees incurred as a result of my cancellation.
- If I do not raise enough money to pay for my trip, I will not be able to go and any money raised will be applied to current or future mission trips.
- If I raise an amount of money that exceeds my needs, remaining money will be dispersed to other team members in need or used by Vineyard Cincinnati for other mission ministries.
- If I do not participate on the mission trip to which I have been accepted, I understand that the monies donated to my trip cannot be refunded to me or to the donors due to the non-profit status of Vineyard Cincinnati. However, all contributions, less any administrative and/or other costs incurred (e.g., air ticket cancellation fees, visa fees, etc.), will be placed into Vineyard Cincinnati's *Short Term Mission* account. In the future, I will have the right to apply to receive funding from this account.
- In order to comply with the IRS, all checks for support of my trip must be made out to **Vineyard Cincinnati**. Donors should *not* write my name in the memo line of their check, but should include my name on separate form, indicating the gift be designated towards my trip.
- If inappropriate behavior and/or the breaking of any team covenant or policies causes me to be sent home early from my mission trip as a disciplinary action, none of the money raised will be refunded to me or any donors.
- I will return any unused money from my on-field stipend (if given) to my team leader before leaving the airport upon my return.

I have read the above and agree to the above policies, rules, and terms.

PARTICIPANT'S NAME (Please Print)

If under 18, include parent's signature

SIGNATURE

Date: _____

12. PHOTO RELEASE (RETURN WITH APPLICATION)

I, the undersigned, do consent of my own free will to grant to *Vineyard Cincinnati*, its agents, employees and assign, the use of film/video/still/audio media of me for broadcast and distribution purposes made free to the public, such as online web content or printed discs shared with shareholders or other interested parties for the use of education and I fully understand that I will receive no monetary payments.

Participant's Name: _____

Participant's Signature: _____

(Detach and keep for your records)

Vineyard Cincinnati World Mission

Short-Term Mission Contributions Guidelines

The following guidelines regarding contributions for short-term mission trips sponsored by Vineyard Cincinnati are intended to help participants as they seek to fund or raise financial support for the cost of their trip while at the same time helping participants, donors, and Vineyard Cincinnati operate within the published IRS regulations for charitable contributions.

Please note that the following guidelines reflect Vineyard Cincinnati's understanding of current IRS regulations regarding charitable contributions and how these regulations may apply to the funding of short-term mission trips; however, as with all tax issues, please consult with your tax advisor if you have questions regarding tax deductibility of charitable gifts.

1. Tax-Deductible Gifts

Contributions to Vineyard Cincinnati to help fund the costs of your own or another participant's mission trip are tax-deductible and Vineyard Cincinnati will issue a contribution statement/receipt based on the following criteria:

- The trip's primary purpose is mission work and is sponsored by Vineyard Cincinnati, including timing and nature of the trip, qualifications for participants, and trip costs.
- Vineyard Cincinnati retains control of all funds and is responsible for the disbursement of all trip expenses.
- Donations are made by check and payable to *Vineyard Cincinnati*.

(Please note: contributions directly made payable to a participant are not tax-deductible.)

2. Refunds and Cancellations

- If a participant is unable to go on their scheduled trip for any reason or fails to make payment by the established trip guidelines, contributions given toward their trip are *not refundable*. However, all contributions, less any administrative and/or other costs incurred (e.g., air ticket cancellation fees, visa fees, etc.), will be placed into Vineyard Cincinnati's *Short Term Mission* account. If, in the future, the participant chooses to go on another ministry trip, they will then have the right to apply to receive funding from the *Short Term Mission* account.
- If a scheduled trip is cancelled for any reason by Vineyard Cincinnati, confirmed contributors to that trip will be notified and given the option to either:
 - A. Have their contribution returned to them by Vineyard Cincinnati; or
 - B. Have their contribution be retained by Vineyard Cincinnati to be used in support of Short Term Missions in another capacity at the discretion of Vineyard Cincinnati.

3. Overpayments

Any amounts contributed over the published cost of the trip cannot be refunded; instead these contributions will be applied towards general and/or common expenses of the particular trip or be used in another manner in support of *Short Term* Missions at the discretion of Vineyard Cincinnati.